

# Application for Admission

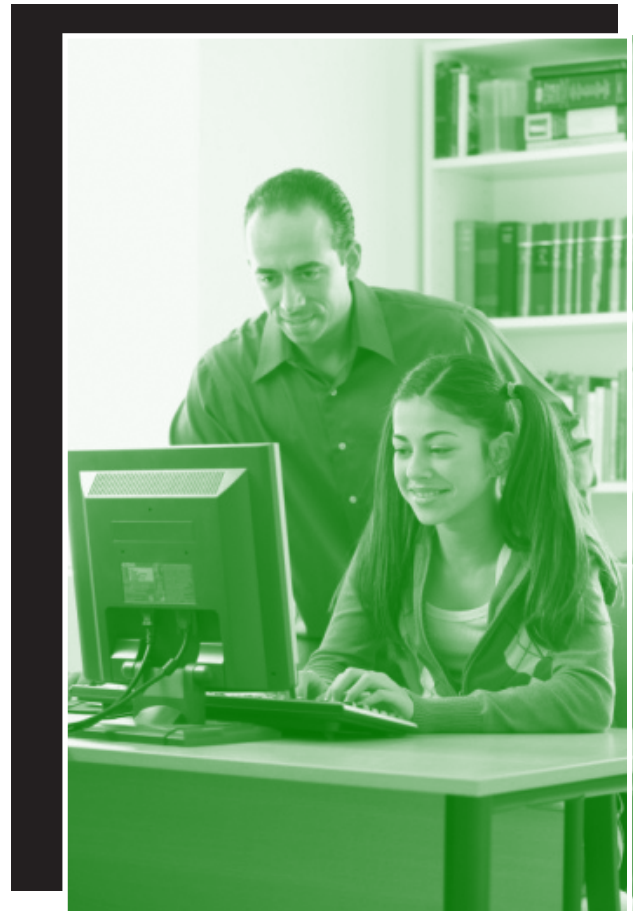


## Dual/Joint Enrollment



*"Genuine beginnings begin within us,  
even when they are brought to our  
attention by external opportunities."*

*-William Bridges*



# HOW TO APPLY

## ALL APPLICANTS MUST:

- 1 Complete the application for admission.
- 2 Submit a one-time, non-refundable \$10 application fee.
- 3 Submit the Dual/Joint Participation Form.
- 4 Submit an official High School Transcript.
- 5 Submit ACT scores.
- 6 Submit to:

Office of Off Campus Sites  
Room 109 - Ramer Administration Building  
1480 Nashville Pike  
Gallatin, TN 37066



Admission to Volunteer State Community College does not guarantee eligibility for college courses. Students must meet the eligibility requirements for the course they plan to enroll.

## IMPORTANT NUMBERS

Admissions.....615-230-3688  
Business Office.....615-230-3585  
Financial Aid.....615-230-3455

Off-Campus Sites.....615-230-3742  
Testing.....615-230-3484  
Records .....615-230-3680

SOCIAL SECURITY NUMBER

**DUAL/JOINT ENROLLMENT  
APPLICATION FOR ADMISSION  
VOLUNTEER STATE COMMUNITY COLLEGE**  
\$10.00 application fee must be paid when applying

OFFICE USE ONLY
Receipt # _____

LAST NAME	FIRST NAME	MIDDLE NAME	PREFERRED FIRST NAME	SEX	DATE OF BIRTH						
				<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	<table border="1"> <tr> <th>MONTH</th> <th>DAY</th> <th>YEAR</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	MONTH	DAY	YEAR			
MONTH	DAY	YEAR									

PRESENT STREET ADDRESS	CITY	ST.	ZIP	COUNTY	PHONE #
					( )

PERMANENT STREET ADDRESS	CITY	ST.	ZIP	COUNTY	PHONE #
					( )

CELL PHONE #	EMAIL ADDRESS	RACE/ETHNICITY
( )		1. Do you consider yourself to be Hispanic/Latino/Spanish Origin? <input type="checkbox"/> Yes <input type="checkbox"/> No  2. In addition, select one or more of the following racial categories to describe yourself: <ul style="list-style-type: none"> <li><input type="checkbox"/> White</li> <li><input type="checkbox"/> Black or African American</li> <li><input type="checkbox"/> Asian</li> <li><input type="checkbox"/> American Indian</li> <li><input type="checkbox"/> Alaska Native</li> <li><input type="checkbox"/> Native Hawaiian or Other Pacific Islander</li> </ul>

IN CASE OF EMERGENCY, PLEASE CONTACT					
Name	Relationship		Phone number(s)		
Address	City	State	Zip	Email	

TERM OF ENROLLMENT
FOR WHICH SEMESTER WILL YOU REGISTER? <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Maymester    Of what year? _____

RESIDENCY
You cannot earn in-state residency status for fee purposes by simply attending school in Tennessee.
Have you always lived in Tennessee? [ ] Yes [ ] No      If no, when did you move to Tennessee? _____
If no, why did you move to Tennessee? _____

NATIVE LANGUAGE
First Language learned [ ] English [ ] Other _____
<small>All applicants who's native language is not English may be required to take an ESL placement test. Applicants who are not US Citizens or Permanent Residents may be required to submit TOEFL scores.</small>

CITIZENSHIP
[ ] US Citizen    [ ] Permanent Resident    [ ] Refugee    [ ] Political Asylee    [ ] Non-Immigrant Visa Holder (Permanent Residents must provide a copy both sides of your Resident Alien Card)
Country of Citizenship _____ Country of Birth _____
<b>Non-Immigrant Visa Holders must also provide a Visa Type.</b>
Visa Type _____
<small>A complete list of admission requirements for Non-Immigrant Visa Holders will be sent to each applicant in the mail. For more information see the online College Catalog at <a href="http://www.volstate.edu/catalog/">http://www.volstate.edu/catalog/</a> under How to Enroll.</small>

HIGH SCHOOL INFORMATION	
NAME OF HIGH SCHOOL: _____ Public <input type="checkbox"/> Private <input type="checkbox"/> Homeschool <input type="checkbox"/>  ANTICIPATED GRADUATION DATE: _____	GRADE COMPLETED <input type="checkbox"/> 10th <input type="checkbox"/> 11th <input type="checkbox"/> other (please explain) _____

## DRAFT CERTIFICATION (Male students only)

All male citizens of the United States of America between the ages of eighteen (18) and twenty-six (26) must be registered with the Selective Service prior to registering for classes at Volunteer State Community College. This requirement does not apply to veterans and others exempt by federal law. Indicate whether or not you have registered for the draft.

Yes  No  Exempt (If exempt, explain \_\_\_\_\_)

## GRANT RESEARCH DATA

These questions provide data required by the Federal Government to meet grant funding requirements. Answers to these questions have no bearing on admission status.

Indicate the education level of your father/guardian.

Did not graduate high school     High School Graduate     Some college     Associate Degree  
 Bachelors     Masters     Doctorate     Do not know

Indicate the education level of your mother/guardian.

Did not graduate high school     High School Graduate     Some college     Associate Degree  
 Bachelors     Masters     Doctorate     Do not know

Is your household income less than \$34,000 a year?     yes     no     don't know

The number of people living in my household is     1     2     3     4     5 or more

## APPLICANT SIGNATURE

### NOTICE:

If you are accepted as a student at this institution, there are certain performance tests you will be required to take during your academic career. It is a requirement of admission that you agree to take any tests deemed necessary by the institution. In those instances where tests are administered by an external entity, you hereby agree for the results of such tests to be released to the institution. The purpose of this requirement is to comply with the legislature's expressed intent that institutions regularly evaluate and improve instruction at all levels. If you are under twenty-one (21) years of age and are required by institutional policy to complete the ACT Test, your scores on these tests and course placement may be reported to your high school for research purposes. Any test scores will be treated confidentially as required by law.

### ALL APPLICANTS MUST READ THE FOLLOWING AND SIGN BELOW:

I understand withholding information requested in this application, or giving false information may make me ineligible for admission to, or continuation in, Volunteer State Community College. With this in mind, I certify that all the statements on this application are correct and complete. Further, if I am admitted to Volunteer State Community College, I agree to abide by the rules and regulations of the College.

I understand that by participating in the dual enrollment program I am giving the College permission to release my grades in dual enrollment courses to the high school in which I am enrolled.

The College reserves the right to refuse to release to any student his/her transcript, grade report, or degree for failure to comply with admission requirements or to pay accounts due at the College.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## INFORMATION FOR PERSONS WITH DISABILITIES

If you are in need of accommodations or accessibility assistance due to a disability, please contact the Disability Services Office in the Campus Center (206-B) or call (615) 230-3472, or toll free 1-888-335-8722, ext. 3472. TDD: (615) 230-3488.

### Volunteer State Community College Safety and Security Information

Pursuant to the provisions of Tennessee Chapter no. 317, an act known as the "College and University Security Information Act" the VSCC Student Safety Handbook, containing the annual crime statistics and crime rates for crimes occurring on campus, is distributed each semester and upon request. This handbook contains other safety, security and parking information. The handbook can be obtained by contacting the VSCC Campus Police Department, Randy and Lois Woods Campus Center room 115, at 615-230-3595.

### Social Security Number Notice

In accordance with the Privacy Act of 1974, applicants for admission and enrolled students are advised that the requested disclosure of their Social Security numbers to Admissions is voluntary. Students who do not provide the college with their Social Security numbers will be assigned special nine-digit numbers. This number or the Social Security number will be used (a) to identify such student records as applications for admission, registration and course enrollment documents, grade reports, transcript requests, certification requests and permanent academic records, and (b) to determine eligibility, certify school attendance, and report student status. Students are notified, however, that only the Social Security number may be used as an identifier for grants, loans and other financial aid programs according to federal regulations. The student's Social Security number will not be disclosed to individuals or agencies outside Volunteer State Community College except in accordance with institutional policy on student records.

Volunteer State Community College, a Tennessee Board of Regents institution, is an equal opportunity institution and ensures equal opportunity for all persons without regard to race, color, religion, sex, national origin, disability status, age, sexual orientation or status as a qualified veteran with a disability or a veteran of the Vietnam era. P-3/8/2006 12:11:09 PM-AA-30



## OFFICE OF OFF-CAMPUS SITES

1480 NASHVILLE PIKE

GALLATIN, TN 37066-3188

TDD: (615) 230-3742

TOLL FREE: 1-888-335-VSCC

FAX (615) 230-3745

www.volstate.edu/dual