Hostage Situation

- Any faculty, staff, or student member taken hostage is encouraged to remain calm, avoid emotional displays, cooperate with the hostage taker, do not volunteer information but answer questions. Keep a low profile, get rid of personal effects and symbols of authority if possible; never argue, lie, confront or provoke your abductor. Do not try to take negotiations in your own hands, and follow instructions of law enforcement officers.

- When a hostage situation is discovered, the person who can safely make the call will notify the Campus Police department.
  a. Be patient; time is on your side.
  b. Follow instructions and be alert.
  c. Don’t speak unless spoken to.
  d. Be observant.
  e. Be prepared to answer the police on the phone.
  f. If medications, first aid or restroom privileges are needed by anyone say so.

- If the hostage taker makes demands, no employee is to negotiate with him. The employee should indicate that someone who can talk to him about those demands is coming.