Division of Continuing Education & Economic Development

COURSE PROPOSAL

Course Title: ____________________________________________

Description: ____________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Prerequisites: ____________________________________________

Learning Results/Outcomes: ____________________________________________

Upon successful completion of this course, students will have demonstrated the ability to:

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Minimum Hours of Instructions: ____________________________ Maximum Hours of Instructions: ____________________________

Recommended day of WEEK: ____________________________ Number of Meetings: ____________________________

Recommended Semester: FALL ________ SPRING ________ SUMMER ________

Type of Facilities Required: ____________________________________________

Audio-Visual Needed: ____________________________ Equipment Needed: ____________________________

Materials Needed: ____________________________

Recommended Textbook: ____________________________________________

Target Population: ____________________________________________

Instructor Qualifications: (Resume Required)

Mail to: Volunteer State Community College Division of Continuing Education 1480 Nashville Pike Gallatin, TN 37066

Signature ____________________________ Date ____________________________

Print Name: ____________________________________________

Address: ____________________________________________

City, State Zip: ____________________________________________

Home: ____________________________________________ Cell: ____________________________ Work: ____________________________

Email: ____________________________________________