YOU MUST BE ABLE TO PRINT THESE FORMS. IF YOU ARE NOT AT A COMPUTER WITH A PRINTER, DO NOT COMPLETE THIS APPLICATION UNTIL YOU ARE!

☐ Apply to Volunteer State Community College at volstate.edu

☐ Click ADMISSIONS
☐ Click APPLY ONLINE
  ➢ Create a Login ID and PIN
☐ Under Application Type-select DUAL/JOINT ENROLLMENT APP
☐ When you have completed, click on Application is Complete
☐ Click I agree to the terms
☐ Signature page will come up, PRINT to your computer
☐ Complete the information on the Printed forms

☐ Return all dual enrollment forms to your counselor.

☐ Complete Online Grant application (See reverse side for instructions)

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<th>COUNSELORS ONLY</th>
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<td>☐ ACT SCORES</td>
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<td>☐ TRANSCRIPT</td>
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**Apply ONLINE now!!!**

The Dual Enrollment Grant is available online at

Here are some HINTS to help you complete this application:

- Under Important Links, click on TSAC Student Portal.
- You must create an account with TSAC in order to submit your application. The username for this account is yours to choose. It is not related to your Vol State username. You will use this same account for TN Promise, so please record your username and password for future use.
- After creating your account, enter User Name (the one that was just created).
- Enter password that you created.
- Click “Apply for Scholarships” in green.
- Choose Dual Enrollment Grant for the term in which you will be taking classes.
- Read the general requirements and click “I agree”.
- Complete any Student Information that may be required. *(The accuracy of your Social Security Number (SSN) is extremely important. If an incorrect SSN is used, you will NOT be awarded the Dual Enrollment Grant)*
- Select “Yes” to question about federal drug compliance.
- **Select VSCC as the college.**
- Repeat Steps 5-9 to complete Dual Enrollment Grant for the next term.

**IF YOU HAVE PROBLEMS WITH COMPLETING THE FORM,**

**PLEASE CALL TSAC HELPDESK AT 1-800-342-1663.**

In order to keep the grant from one semester to the next, you must maintain a 2.75 CUMULATIVE COLLEGE GPA. Your High School GPA is not calculated in this process. If your College GPA falls below 2.75, you will not be eligible for the dual enrollment grant at any point in the future.