Effective for Applicants for the Class of 2010 - 2012

Dear Radiologic Technology Applicant:

Thank you for your interest in the Associate of Applied Science Degree in Radiologic Technology. The Radiologic Technologist is an allied health professional that combines an in-depth knowledge of human anatomy with patient care procedures. With proficient utilization of medical imaging equipment, the technologist produces diagnostic images of the human body with minimum radiation exposure and discomfort to the patient.

The Radiologic Technology Program is two years of full-time study. It includes didactic classroom courses as well as extensive clinical laboratory experience in departments of radiology at participating clinical affiliates. The program is fully accredited by the Joint Review Committee on Education in Radiologic Technology (http://www.JRCERT.org). Graduates may apply for the national certification examination with the American Registry of Radiologic Technologists (http://www.ARRT.org).

The program is designed to develop compassionate and competent professional radiographers. A new class begins with one course in early July which meets for five weeks. The program begins full time in the fall semester. Didactic classes are taught on the Gallatin campus and clinical education is performed at one of the many clinical affiliate hospitals. The clinical experience is typically 8 hours per day, two to three days per week throughout the entire program. Training and experience are provided in routine and special radiographic imaging procedures.

The program adheres to the College’s equal opportunity policy and has limited enrollment. The class size is limited to 30 students per year. The Radiologic Technology Program is a selective, limited-access admissions program. Applicants must meet specific criteria, including an April 1st program application deadline. Students who qualify are granted an interview in late May. To qualify for an interview, please refer to the following checklist.

1. _____Complete all College Admission Criteria. This includes: Volunteer State Community College application, official copies of all college transcripts, an application fee, and probable placement testing or ACT scores. Visit http://www.volstate.edu/Admissions/ for details.
2. _____If required, successfully complete all Developmental (remedial) Courses prior to the interview. Developmental course requirements are determined by the ACT and/or placement
test scores. Any necessary developmental courses must be completed no later than the spring semester before May interviews.

3. _____ Successfully pass BIOL 2010 (Human Anatomy & Physiology I) and AHC 104 (Introduction to Radiologic Technology) with a grade of C or higher.

4. _____ Complete the Radiology Program Application and send to the Program office no later than April 1st (http://www.volstate.edu/RadTech/application.aspx).

5. _____ Have three (3) reference forms (attached) completed and submitted to the Program office by May 1st.

6. _____ Complete as many as possible of the general education courses required for the Associate of Applied Science Degree in Radiologic Technology and maintain a minimum 3.0 GPA in these courses.

Applicants are selected for admission based upon overall grade point average (GPA) in the required general education courses, the Human Anatomy & Physiology I grade, the number of successfully completed required general education courses, the Introduction to Radiologic Technology grade, the strength of the three reference forms, and the interview score. The applicant earns admissions points from each of these categories. Those applicants with the highest total number of points are granted provisional acceptance and are required to successfully pass a Criminal Background Check to be granted formal acceptance. Once granted formal acceptance, students are required to maintain an 80% average in each Radiologic Technology (RAD) course to continue in the program. Each core RAD course must be taken in sequence.

In order to provide appropriate care to patients in the clinical courses of the program, all radiography students should be able to:

• Clearly communicate, both verbally and in writing with the patient, family, and coworkers to disseminate information relevant to patient care and work duties. Both speaking and hearing clearly are essential to quality patient care.

• Make appropriate judgment decisions and implement critical thinking skills in an emergency or where a situation is not clearly governed by specific guidelines.

• Reach, manipulate, and operate medical imaging equipment to include pushing heavy portable x-ray machines.

• Move, lift, transfer, manipulate, and observe a patient for imaging exams.

• Visually assess patients as needed for their comfort and safety.

• Demonstrate emotional stability on a routine basis and function independently in routine and/or stressful situations.

If you have further questions, please contact one of the program faculty listed below.

Sincerely,

Monica Korpady, MS, RT (R) (M)  Terri Johnson, BA, RT (R) (CT)  Terry Seals, MS, RT (R) (T)
Program Director  Clinical Coordinator  Assistant Professor
(615) 230-3651  (615) 230-3295  (615) 230-3342
Monica.korpady@volstate.edu  Terri.johnson@volstate.edu  terry.seals@volstate.edu
Volunteer State Community College  
Radiologic Technology Program  
PRE-RAD Student Check List Page 1 of 2

1. _____ Complete all College Admission Criteria. This includes: Volunteer State Community College application, official copies of all college transcripts, an application fee, and probable placement testing or ACT scores. Visit http://www.volstate.edu/Admissions/ for details.

2. _____ If required, successfully complete all Developmental (remedial) Courses prior to the interview. Developmental course requirements are determined by the ACT and/or placement test scores. Any required developmental courses must be completed no later than the spring semester before May interviews.

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<tr>
<th>Category</th>
<th>Course</th>
<th>Course Name</th>
<th>Credits</th>
<th>Completed</th>
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<tbody>
<tr>
<td>Study Skills:</td>
<td>DSPS 0800</td>
<td>Learning Strategies</td>
<td>3</td>
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<tr>
<td>Reading:</td>
<td>DSPR 0700</td>
<td>Reading I</td>
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<td>_________</td>
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<td></td>
<td>DSPR 0800</td>
<td>Reading II</td>
<td>3</td>
<td>_________</td>
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<tr>
<td>Writing:</td>
<td>DSPW 0700</td>
<td>Writing I</td>
<td>3</td>
<td>_________</td>
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<td></td>
<td>DSPW 0800</td>
<td>Writing II</td>
<td>3</td>
<td>_________</td>
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<tr>
<td>Mathematics:</td>
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<td>Basic Math</td>
<td>3</td>
<td>_________</td>
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<tr>
<td></td>
<td>DSPM 0800</td>
<td>Elementary Algebra</td>
<td>3</td>
<td>_________</td>
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<td>DSPM 0850</td>
<td>Intermediate Algebra</td>
<td>3</td>
<td>_________</td>
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</table>

3. _____ Complete the Radiology Program Application and send to the Program office no later than April 1st. (http://www.volstate.edu/RadTech/application.aspx)

Volunteer State Community College  
Radiologic Technology Program  
1480 Nashville Pike  
Gallatin, TN 37066

4. _____ Successfully pass BIOL 2010 (Human Anatomy & Physiology I) AND AHC 104 (Introduction to Radiologic Technology) with a grade of C or higher.

5. _____ Have three reference forms completed and submitted to the Program office no later than May 1st. (http://www.volstate.edu/RadTech/documents/RadTechRefForm.pdf)

Volunteer State Community College  
Radiologic Technology Program  
1480 Nashville Pike  
Gallatin, TN 37066

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PRE-RAD Student Check List Page 2 of 2

6. _____ Complete as many as possible of the general education courses required for the Associate of Applied Science Degree in Radiologic Technology and maintain a minimum 3.0 GPA in these courses. **BIOL 2010 and AHC 104 MUST** be completed prior to the interview.

<table>
<thead>
<tr>
<th>Category</th>
<th>Course</th>
<th>Course Name</th>
<th>Credits</th>
<th>Completed</th>
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<tbody>
<tr>
<td>AHC 104</td>
<td>Introduction to Radiologic Technology</td>
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<td>AHC 115</td>
<td>Medical Terminology</td>
<td>3</td>
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<tr>
<td>BIOL 2010</td>
<td>Human Anatomy &amp; Physiology I</td>
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<tr>
<td>BIOL 2020</td>
<td>Human Anatomy &amp; Physiology II</td>
<td>4</td>
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<td>ENG 1010</td>
<td>English Composition I</td>
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<tr>
<td>Fine Arts/Humanities</td>
<td>any one of the following courses:</td>
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<td>PHIL 121 (Ethics)</td>
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<td>ART 1030 (Introduction to Art)</td>
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<td>MUS 1030 (Music Appreciation)</td>
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<td>ENG 1030 (Introduction to Film)</td>
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<td>MATH 1130</td>
<td>College Algebra</td>
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<tr>
<td>Social Science</td>
<td>one of the following courses:</td>
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<td>PSY 101 (General Psychology)</td>
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<td>SOC 101 (Introduction to Sociology)</td>
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Additionally, prior to graduation all students must successfully complete Computer Technology & Applications (CIS 100, three credit hours) or pass the computer competency exam. For additional information visit: [http://www.volstate.edu/ComputerLiteracy/](http://www.volstate.edu/ComputerLiteracy/).

**Program Mission Statement & Goals**

The Mission of the Radiologic Technology Program at Volunteer State Community College is to produce entry-level graduates that are competent technologists, registry eligible, and demonstrate a professional concern for their patients.

- Students will demonstrate competency in the skills required of entry-level Radiologic Technologists.
- Students will demonstrate effectiveness in communication, problem solving, and critical thinking.
- Students will exhibit professionalism for the patients by delivering high quality care with concern and compassion.
Typical Questions and Answers

1. What will the program prepare me to do?
The program prepares individuals to become Radiologic Technologists specializing in Radiography. These medical imaging specialists are sometimes referred to as X-Ray Technologists, or Radiographers. Graduates of the program are eligible to sit for the national certification examination administered by the American Registry of Radiologic Technologists.

2. When are students admitted to the program?
Interviews take place only one time per year - in late May. A new class begins each year during the summer semester.

3. When is notification given of acceptance or non-acceptance to the program?
Each interviewee will be sent a status notification email in early June directly from the program office. Alternates are selected and may be called if conditionally accepted students decline their seat.

4. Does the program keep a “waiting list?”
No. Individuals not accepted must re-interview to be considered for the next year.

5. If I have all of the general education courses completed, will it still take two full years?
Once accepted into the Radiologic Technology Program, two full years including summers are required for completion.

6. Will I be participating in hospital clinical education as part of my course work?
Beginning in the fall semester of the first year and continuing throughout the program, students will be participating in clinical education (clinics). Clinical education is unpaid and will require students to be at the hospital for eight hours each scheduled clinical day. During clinical education students will perform radiographic procedures on real patients with the guidance of Registered Technologists. During clinical education, students work with patients, other students, technologists, physicians, and other healthcare professionals. Students deal with needles, blood and other body fluids, surgical procedures, trauma, portable procedures, as well as routine radiography. Frequently students will move and transport patients, which includes heavy lifting and reaching.

7. What courses should I take while waiting for program admission?
All non-RAD courses can be completed prior to or during the program. It is required that BIOL 2010 (Human Anatomy & Physiology I) and AHC 104 (Introduction to Radiologic Technology) be completed before interviewing.

8. What is the cost of the two year program?
Fees are charged per credit hour taken. At this printing, Tennessee residents pay $134.00 per credit hour and non-residents pay $458.00 per credit hour. Additional costs include: criminal background check ($75.00), mal-practice insurance ($29.00/yr), books and markers (approximately $650), uniforms ($100.00 - $200.00), immunizations and titers ($200.00 - $400.00), CPR certification ($45.00), and the VSCC graduation fee ($25.00). Program graduates
will apply to the American Registry of Radiologic Technologists for national certification testing ($150.00). Approximate total cost for the two year radiology program: Tennessee resident = $8200, non-resident = $25,000. The student is responsible for housing, meals, transportation, and all incidentals.

9. At what time of the day are classes offered?
Didactic (classroom) courses are generally taught two full days per week throughout the program. All didactic courses are offered only on the Gallatin Campus. Only general education requirements may be taken during the evenings. Clinical hours are generally eight hours per day (7:30 am to 4:00 pm), three days per week.

10. What about background checks?
Students seeking enrollment in this program must provide evidence of a passing score on a background check prior to official acceptance/enrollment into the respective program. Either the failure to provide the required background check results by the due date established or the receipt of anything other than a passing score on the background check will make a student ineligible for enrollment in this program. The background checks are performed at the student’s expense.

11. Can a criminal record prevent a program graduate from taking the national certifying examination?
All incoming students must successfully pass a background check before full acceptance is granted. A previous felony conviction may disqualify a graduate from the certification process. Typically, all civil rights must be restored before one is eligible to take the Registry Examination given by the ARRT. Call the American Registry of Radiologic Technologists at 651-687-0048 for further information.

12. Who should complete my professional reference forms?
Previous or current employers, teachers, coaches, scout leaders, co-workers, church officials, and long time friends are great resources. Family members are not acceptable references.

13. What if I do not get accepted?
Acceptance is not guaranteed. Every year there are more qualified applicants than there are seats in the program. Students not accepted into the program are eligible to re-interview the following year.

Additional program information can be found at http://www.volstate.edu/RadTech/.
Volunteer State Community College  
Radiologic Technology Program  
Reference Form Page 1 of 2

Applicant’s Name
________________________________________________________________________

Vol State ID Number
________________________________________________________________________

Reference’s Name
________________________________________________________________________

TO THE PROGRAM APPLICANT

Please have this form completed by a professional reference of your choice. 
All application materials are due in the Radiology office by May 1st, no exceptions.

Applicant’s signature
________________________________________________________________________

Date
________________________________________________________________________

TO THE REFERENCE

The above named applicant has applied to the Radiologic Technology Program at Volunteer State 
Community College and has given your name as a reference. The admissions committee is interested in 
obtaining information that will aid in selecting capable students. It is important that students who are 
selected be able to complete the academic work successfully and should also possess the personal 
qualifications essential for competent professional performance. Your candid evaluation of the 
applicant’s qualifications will be greatly appreciated. The applicant’s pending application will be 
considered incomplete until your response is received. When completed, please mail this form directly 
to the Program. **Do not return this completed form to the applicant.**

Briefly outline in what capacity and for how long you have known this applicant.

________________________________________________________________________

________________________________________________________________________

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Reference Form Page 2 of 2
**RATING:** Please rate the applicant in the following categories where 5 represents superior and 1 poor. If you have no basis for evaluation in a category, check “Not Applicable”.

<table>
<thead>
<tr>
<th>Characteristics</th>
<th>Superior 5</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>Poor 1</th>
<th>Not Applicable</th>
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<tbody>
<tr>
<td>Academic Potential</td>
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<td>Adaptability</td>
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<td>Emotional Stability</td>
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<td>Leadership</td>
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<td>Math &amp; Computer Skills</td>
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<td>Punctuality</td>
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<td>Reliability</td>
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<td>Responsibility</td>
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<td>Team Work</td>
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<td>Written Communication</td>
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**COMMENTS:** Please add any comments that will provide a complete picture of the applicant’s abilities and potential as a student and health care professional. Use an extra page if necessary.

________________________________________________________________________

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**REFERENCE INFORMATION; PLEASE PRINT**

Your Name ___________________________________________________________

Daytime Phone Number _________________________________________________

Organization & Title _________________________________________________

Mailing Address ______________________________________________________

City State Zip _______________________________________________________

Signature ____________________________________________________________

Date _________________________________________________________________

Please return this form to: Volunteer State Community College
Radiologic Technology Program
1480 Nashville Pike
Gallatin, TN  37066
Volunteer State Community College

Application to Radiologic Technology Program

NAME ________________________________________________________________

Vol State ID# __________________________ DATE of BIRTH _____/_____/_______

EMAIL ADDRESS ______________________________________________________

MAILING ADDRESS ____________________________________________________

Street or PO Box

_____________________________________________________________________

City(State) Zip

HOME PHONE __________________________________________________________

WORK PHONE __________________________________________________________

CELL NUMBER __________________________________________________________

CONTACT IN CASE OF EMERGENCY

NAME ________________________________________________________________

NUMBER ______________________________________________________________

What year are you planning to interview? _________________________________

____________________________________________________________________

Signature Date

In compliance with the American Disabilities Act, it is the student’s responsibility to self identify with the Office of Disability Services in order to receive accommodation. Only those students with appropriate documentation will receive services. Disability Services is located in the basement of the Wood Campus Center, Room 122.

Volunteer State Community College, A Tennessee Board of Regents Institution, is an equal opportunity institution and ensures equal opportunity for all persons without regard to race, color, religion, sex, national origin, disability status, age, sexual orientation or status as a qualified veteran with a disability or veteran of the Vietnam era.