Username and Password Assistance

- **Usernames**
  - Your username is the first initial of your first name + your full last name + the day and month of your birthdate (MMDD). If your last name is hyphenated it will be your entire last name including the hyphen.

- **Passwords**
  - Students will use their 6-digit birthday (MMDDYY) as their initial password for their accounts.

- **Go to Class**
  - Students cannot access their classes until after 3:00 PM Central time on the first day of class each semester. View the most current semester schedule to know when classes start.
  - TN eCampus courses are accessed only through the Brightspace/D2L login page: https://gotoclass.tnecampus.org

TN eCampus Help Desk

*Telephone*: 866-895-8429  
*Email*: tnecampus-support@D2L.com  
*Knowledge Base*: [https://tnecampus.helpspot.com/](https://tnecampus.helpspot.com/)

Refund and Withdrawal Dates

- August 23, 2020 - Last Day to Drop for 100% Refund  
- September 6, 2020 - Last Day to Drop for 75% Refund  
- September 6, 2020 - Last Day to Drop with No Grade  
- September 18, 2020 - Last Day to Drop for 25% Refund

Exam Dates

- October 5, 2020 to October 9, 2020 - Mid-term Proctoring Dates  
- December 4, 2020 to December 9, 2020 - Final Exam Proctoring Dates
Hello, TN eCampus Student!

Thank you for your interest in TN eCampus courses at Volunteer State Community College.

- **Textbooks**: Textbooks for TN eCampus courses are NOT available at the Volunteer State Community College campus bookstore. Many textbooks are customized specifically for the TN eCampus program and should be ordered through the TN eCampus Bookstore at http://www.bkstr.com/tnecampusstore/home. Many TN eCampus courses also have access codes or other software that is bundled with the textbooks. You are responsible for purchasing your textbooks in a timely manner to ensure that you are prepared to participate in your course(s) the first day of the semester. For specific questions about textbooks and supplies, please call the TN eCampus Bookstore at 1-888-251-2665 (not the Vol State Bookstore).

- **Login Access**: You cannot log into your TN eCampus course(s) until after 3:00 pm Central Standard Time on the first day of class.

- **Attendance Reporting**: TN eCampus instructors DO NOT report attendance. TBR submits an attendance report to your home school after you have completed the Student Participation Survey posted on the homepage of each course. You can check attendance verification by logging into your MyVolState account and clicking the “Academics” tab. Under “Student Records,” select “Attendance Reporting” and the current term. Please note that there may be a 2-3-day gap between when you complete the participation survey(s) and when Vol State receives the attendance report from TBR.

- **Proctored (Supervised) Exams**: Most TN eCampus courses require that Mid-Term Exams and/or Final Exams be proctored in a testing center. Please check each course syllabus carefully the first day of the semester to determine if/when the Mid-Term and/or Final Exams must be proctored. Go to www.volstate.edu/testing for information on scheduling proctored exams at any of the Vol State testing centers in Gallatin, Cookeville, Livingston, and Springfield. Mid-term and final exam dates are printed on the reverse side of this flyer. You MUST contact a testing center to schedule a testing appointment (preferably at the beginning of the semester, and no later than two weeks prior to each exam period). Walk-in testing cannot be accommodated during exam weeks.

- **Your Instructor(s)**: Be sure to stay in contact with your instructor(s) throughout the semester. They are your best resource when you need assistance.

- **Online Tutoring**: FREE, live, on-demand tutoring is available at http://www.tnecampus.info/smarthinking-tutoring.

Feel free to contact me with any questions you may have about TN eCampus courses or Volunteer State Community College. I look forward to helping you as you pursue and achieve your academic goals!

Andrea Scruggs  
TN eCampus Student Liaison  
615-230-4833, Andrea.Scruggs@volstate.edu