

Bomb Threat

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If you observe a suspicious object or potential bomb on campus, **DO NOT HANDLE THE OBJECT!** Clear the area and immediately and call Campus Police.

- Any person receiving a telephone call bomb threat should follow the bomb threat guide to obtain as much information as possible. Print the guide and keep near a telephone for easy access. It is understandable that all questions may not be answered, but try to obtain as much information as possible.
- The Campus Police Department, in conjunction with others, will conduct a detailed bomb search. Employees are requested to make a cursory inspection of their area for suspicious objects and to report the location to Campus Police. **DO NOT TOUCH THE OBJECT!** Do not open drawers, cabinets, or turn lights on or off.
- Upon notification of a bomb threat, notify Campus Police and walk quickly to the nearest marked exit and alert others to do the same.
- Assist students with disabilities as needed, particularly those with hearing impairments and mobility challenges. **DO NOT USE ELEVATORS. USE STAIRWAYS.**
- Once outside, move to a clear area away from the affected buildings(s). Keep streets, fire lanes, hydrants and walkways clear for emergency vehicles and crews.
- If requested, assist emergency crews as necessary.