

Volunteer State Community College

Faculty Academic Qualifications Checklist

NAME _____ DIVISION _____

INITIAL HIRE DATE _____ FULL-TIME POSITION _____ PART-TIME POSITION _____

Date Degree Conferred _____

EDUCATION			Relevant	On file✓
Highest Degree _____	Major/Minor _____	Institution _____	_____	_____
Other Degree _____	Major/Minor _____	Institution _____	_____	_____
Other Degree _____	Major/Minor _____	Institution _____	_____	_____
Other Degree _____	Major/Minor _____	Institution _____	_____	_____

Primary Teaching Discipline	Credential/Training/Experience (Other than listed above.)	Credentials/ Training on File✓
_____	_____	_____
_____	_____	
_____	_____	

Secondary Teaching Discipline	Credential/Training/Experience (Other than listed above.)	Credentials/ Training on File✓
_____	_____	_____
_____	_____	
_____	_____	

Justification for Exceptions(s): (Requires approval of the Vice President of Academic Affairs.)

Reviewed By: _____	_____	_____
Signature	Title	Date
Approved By: _____	_____	_____
Dean		Date
Exception(s) Approved By: _____	_____	_____
Vice President of Academic Affairs		Date