**Nomination Form & Student Release Form**

**VSCC English Department’s Best of Student Essays**

Dear Vol State Faculty Member,

Thank you for nominating your student’s work for our *Best of Student Essays* Competition. Your nomination is a great way to affirm your student’s hard work and ability. The deadline for submitting essays from the academic year of 2020-2021 is August 1. Final selections will be made over the summer.

Sincerely,

*The Best Essays* Committee

**Submissions Procedure**

* Complete, print, and sign the *Best of Student Essays* Instructor Nomination Form
* Print the Release Form, and have the student complete and sign it.
* Have the student send you an electronic version of the essay in .doc, .docx, or .rtf.
* Submit the printed and signed forms to Emily Andrews’s mailbox in the Humanities Division.
* Send the electronic copy of the student’s essay in .doc, .docx, or .rtf to

Emily.andrews@volstate.edu.

You and the student will be notified during early Fall 2021 if her or his work is chosen for publication. Winning submissions will be chosen by VSCC faculty. The period for consideration is one academic year. At the end of the period of consideration, all unpublished submissions will be discarded.

***Best of Student Essays* Instructor Nomination Form**

**To be completed by the instructor as nomination for student essay and submitted to the Best Essays committee chair:**

I am nominating the essay specified below for publication in the VSCC English Department’s *Best of Student Essays* Publication 2020-2021, and the student has accepted. He/she has submitted his/her final essay to me electronically, which I am forwarding to the *Best Essays* editor.

**Essay Title**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructor**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Category:**

\_\_\_\_Category 1 Expository Essays (narrative, description, review, response, analysis,

comparison and contrast, process, illustration, definition etc.)

\_\_\_\_Category 2 Short Researched Argument (maximum of 5 pages, 3-4 sources)

\_\_\_\_Category 3 Advanced Researched Argument (6 or more pages, multiple sources)

**As the instructor, I am also attaching the Student Release Form, completed and signed by the student. I am sending an electronic copy of the essay to** [**Emily.andrews@volstate.edu**](mailto:Emily.andrews@volstate.edu)

Instructor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_

**VOLUNTEER STATE COMMUNITY COLLEGE**

**RELEASE FOR USE OF STUDENT CREATED MATERIALS**

*This release with original signatures must be retained on file in the Purchasing & Contracts Office.*

**STUDENT NAME**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROJECT:** Best Essays

**TITLE OF WORK**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vol State Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Essay Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Essay submitted in (check one category)**

\_\_\_\_Category 1 Expository Essays not Using Research (narrative, description, review, response, analysis,

comparison/contrast, process, illustration, definition etc.)

\_\_\_\_Category 2 Short Researched Argument (maximum of 5 pages, 3-4 sources)

\_\_\_\_Category 3 Advanced Researched Argument (6 or more pages, multiple sources)

**DEFINITIONS**:

VSCC: *Volunteer State Community College*

STUDENT: *Any individual listed and categorized as an enrolled attendee of Volunteer State Community College.*

WORK: *Artwork, written materials, musical performance, voice recording, song and/or other creative material developed by the Student without regard to its form of expression.*

I hereby grant permission for VSCC to publish the Work created by me in connection with the PROJECT. In addition, although I retain the rights to the Work, I hereby grant VSCC, its agents and assigns a worldwide, perpetual, irrevocable, non-exclusive right to edit, make derivative works of, digitize, transmit, broadcast, publicly display, publicly perform, copy and distribute the Work or any portion thereof and use my name and likeness, throughout the world, in all media now known or hereinafter discovered, as part of the PROJECT and in advertising and publicity for the PROJECT.

I hereby release VSCC, its agents, employees, licensees and assigns from and against any and all claims which I have or may have in the future arising out of the production, distribution, publication, broadcast or exhibition of my name or likeness or the Work as permitted by this release.

I certify, to the best of my knowledge, this is my original WORK and not created by any individual other than myself. The rights I have granted to VSCC hereunder do not and will not violate any right of any third party. I shall, at my expense, defend, hold harmless and indemnify VSCC and its employees, agents and assigns against any claim or suit against VSCC that VSCC’s use of the Work infringes a third-party’s copyright or other intellectual property.

I acknowledge that I am not receiving compensation for my development of the Work, and I understand that this release does not obligate VSCC to use the Work.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_

**Signature of Student**  **Department Representative**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_

**Signature of Parent or Guardian for Minor Student**