

**CABINET MEETING
MINUTES**

Wednesday, February 18, 2022

February

Members	2	9	18		
Dr. Orinthia Montague	X	X	X		
Beth Carpenter	X	X	X		
Dr. Colette Catania	X	X	A		
Dr. Jennifer Brezina	X	X	X		
Dr. Emily Short	X	X	X		
Karen Mitchell	X	X	X		
Nick Bishop	X	X	X		
Tami Wallace	X	X	X		
Jessica Lewis	X	X	X		
Lori Cutrell	X	X	X		
Faculty Council Speaker Jennifer James	X	X	A		
Professional Staff Council Chair Meredith Young	A	X	A		
Staff Council Chair Darrell Rogers	X	X	X		
Recorder Karen Waller	A	X	X		

Others in Attendance: Saranne Winfield via Zoom

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<p>Competency-Based Education (CT Program) – Grant</p> <p>Competency-Based Education (CVT Program) - Grant</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Winfield presented both project proposals for the grant for review/approval • One grant with two projects <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Motion carried to approve submission of grant application as presented for both projects 	<p>Motion carried to approve submission of grant application as presented for both projects.</p>
<p>HOLIDAY SCHEDULE</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Cutrell brought back the holiday schedule for further discussion <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • The 2023-2024 holiday schedule will be brought to cabinet in April for review prior to submitting the proposal to TBR • Council Chairs polled their respective areas; The preference was to keep Good Friday instead of exchanging it for a day during Holiday Break • Montague will request clarification from TBR concerning practice and policy discrepancies and inquire, at the upcoming Presidents meeting, about adding an additional holiday during the December Holiday Break • Bring back to cabinet in two weeks for further discussion 	<p>The 2023-2024 holiday schedule will be brought to cabinet in April for review prior to submitting the proposal to TBR.</p> <p>Council Chairs polled their respective areas; The preference was to keep Good Friday instead of exchanging it for a day during Holiday Break.</p> <p>Montague will request clarification from TBR concerning practice and policy discrepancies and inquire, at the upcoming Presidents meeting, about adding an additional holiday during the December Holiday Break.</p> <p>Bring back to cabinet in two weeks for further discussion.</p>
<p>Sumner County Clean Up Day Event</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Hal Hendricks, Director of Sumner County Health Department, emailed Carpenter to inquire about students and employees participating in the event • Ideas for employees and students to participate • Connect with TnAchieves to see if/how students could take part in the project and have the hours count towards their required community service hours 	
<p>FYI AND ANNOUNCEMENTS</p>	<p>Discussion:</p> <p>Dr. Montague</p> <ul style="list-style-type: none"> • Campus Forum 	

	<ul style="list-style-type: none"> • Working with ATD coaches to identify a time for them to address the campus • Awards for Employees – bring back in two weeks for discussion <p>Wallace</p> <ul style="list-style-type: none"> • Changing from Clarus Consulting to Swim Digital Group to gauge student process from beginning to end • Talo Database – similar to LinkedIn 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 11:30 a.m.