

**CABINET MEETING
MINUTES**

Wednesday, July 13, 2022

July

Members	13				
Dr. Orinthia Montague	X				
Beth Carpenter	X				
Dr. Jennifer Brezina	X				
Dr. Emily Short	X				
Karen Mitchell	X				
Nick Bishop	X				
Mike Powell	X				
Tami Wallace	X				
Lori Cutrell	A				
Faculty Council Speaker Nan Blomgren	X				
Professional Staff Council Chair Meredith Young	X				
Staff Council Chair Darrell Rogers	X				
Recorder Karen Waller	X				

Others in Attendance:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CALL TO ORDER	9:00 AM	
Alternative and Remote Work Arrangements Policy	<p>Discussion:</p> <ul style="list-style-type: none"> • Revision of the TBR policy was approved at the TBR June Quarterly meeting • The TBR policy was presented for review and adoption • Each TBR institution is required to create their own plan and procedure <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • HR will work with supervisors and employees and provide training information • Goal is to implement this procedure by the beginning of Fall semester • Motion carried to approve adoption of TBR policy (VSCC policy V 02 20 will be deleted and replaced with TBR policy 5.01.01.20) • TBR Policy Link: Alternate and Remote Work Arrangements : 5.01.01.20 policies.tbr.edu 	<p>Motion carried to approve adoption of TBR Policy 5.01.01.20 Alternative and Remote Work Arrangements Policy.</p> <p>(VSCC policy V 02 20 will be deleted and replaced with TBR policy 5.01.01.20)</p>
FYI AND ANNOUNCEMENTS	<p>Discussion:</p> <p>Montague</p> <ul style="list-style-type: none"> • Attended ribbon cutting for newly renovated VSCC student nursing lab located near Livingston Regional Hospital (Facility and renovations were provided by Livingston Regional Hospital) • AVP of Business & Finance - Appointed Charlotte Soporowski; start date is July 25, 2022 <p>Brezina</p> <ul style="list-style-type: none"> • Interim Dean of Business and Technology – Kevin Blankenship <p>Short</p> <ul style="list-style-type: none"> • Fall HC and FTE numbers are up; Last Campus Connect is July 29, 2022 <p>Bishop</p> <ul style="list-style-type: none"> • OSHA Director – Appointed Kristen Woodmore; start date is July 16, 2022 <p>Carpenter</p> <ul style="list-style-type: none"> • Café Renovation Update – projected to be complete by end of year <p>Wallace</p> <ul style="list-style-type: none"> • Fall Convocation – August 15, 2022; Lunch boxes will be provided <p>Mitchell</p> <ul style="list-style-type: none"> • VSCC Golf Tournament – August 1, 2022 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 10:00 AM