

**EXTENDED CABINET MEETING  
MINUTES**

**Wednesday, October 5, 2022**

**October**

<b>Members</b>	<b>5</b>				
<b>Dr. Orinthia Montague</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Jennifer Brezina</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>A</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>A</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Speaker Nan Blomgren (Recorder in Waller's absence)</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>A</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>A</b>				
<b>Recorder Karen Waller</b>	<b>A</b>				

**Others in Attendance:**

1. **Changes to Instructional Assessment Committee.** Some responsibilities previously moved to Distance Learning and General Education Committee, ex-officio job title changed from “Academic Affairs Assessment Officer” to “IE Assessment Officer,” “Internal” removed from committee title. **Changes approved.**
2. **IRB Request.** Employee requests IRB approval for dissertation data. Documentation provided to Cabinet. **Request approved.**
3. **Government Relations Department at TBR seeking student intern.** Email will be sent to employees, to students through Slate.
4. **Food Trucks. On campus next week.** Gallatin requires a special permit for four or more, campus will allow fewer than that. Located in employee lot behind Caudill.
5. **Kickball.** Discussion about a team from cabinet.
6. **Three campus meetings with Dr. O.** - Oct 14 in SRB, Oct 25 in Jim Moore Conference Room, Nov 8 in Upper Cumberland. Focus will be on Great Colleges survey. Cabinet discussed findings and campus climate.
7. **Food kiosks.** Bookstore will upgrade in-store availability. Possible RFP related to kiosk information from Erin Bloom.
8. **TCAT Livingston.** President has retired. Dr O will be on search committee.
9. **Cafeteria furniture.** Significantly under budget: \$75,000.
10. **Foundation’s Completing the Dream event November 3.**
11. **THEC update.** Statewide effort to increase high school to college rate to 60%, as well as increasing adult and workforce education rates. Regional meetings will be in Cookeville Nov 7 and Nashville Nov 13.
12. **Enrollment.** Numbers across TBR will be emailed to campus.
13. **Open enrollment for insurance Oct. 1 – Oct. 14.**
14. **Legislative breakfast in December.**
15. **P-16 meeting.** Considering partnering with local employers and Chambers of Commerce to work with legislators.