

**CABINET MEETING  
MINUTES**

**Wednesday, July 11, 2023**

**July**

<b>Members</b>	<b>11</b>				
<b>Dr. Orinthia Montague</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Jennifer Brezina</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Acting Speaker Laura Black</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young (Recorder in Waller's absence)</b>	<b>X</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>				
<b>Recorder Karen Waller</b>	<b>A</b>				

**Others in Attendance:**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	11:00AM	
<b>III 07 07 Institutional Scholarship Policy</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• This policy has been redesigned consisting of new scholarship options for students and revitalized some existing scholarships.</li> <li>• The new policy consists of an honors scholarship, General Academic Service Scholarship, President’s Ambassadors, Pioneer Leader Program, The Pioneer Scholarship, Adult Learners Peer Mentors Scholarship, CTE Scholarship, Col State Athletic Scholarship, Vol State New Horizon Scholarship</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>III 07 07 INSTITUTIONAL SCHOLARSHIP POLICY</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• This policy will allow students to drop and add the first 5 days of the semester</li> <li>• Each parts of term will have their own drop/add dates</li> <li>• First 3 days of 9, 10, 12 weeks</li> <li>• First 2 days of 3, 5, 6, or 7 weeks</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>II 05 00 Excused Absences for College Functions</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• This policy has been in existence since 2008. Small change in language regarding excused absences (excluding campus closures or delays)</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>IV 01 01 General Travel Policy</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Added Divisive Concept language to policy per legislation passed by the Tennessee General Assembly effective July 1, 2023</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>V 02 12 Parental Leave</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Our policy is pointed to TBR’s policy</li> <li>• Provides for 6 week paid parental leave</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.

<b>V 02 15 Family Medical &amp; Service Member Leave</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Delete VSCC policy and adopt TBR 5.01.01.14 Family, Medical &amp; Service Member Leave</li> </ul> <b>Conclusion/Recommendation:</b> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>TBR Policy 6.04.00.00 Pregnancy, Childbirth, and Related Medical Conditions</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• VSCC does not have a current policy for Pregnancy, Childbirth, and related Medical Conditions</li> <li>• Adopt TBR policy</li> </ul> <b>Conclusion/Recommendation:</b> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>FYI/ANNOUNCEMENTS</b>	Opening Day Workshops (aka Convocation) will be held on Monday, August 14 <sup>th</sup> . Lunch will be provided. Offices will open back up at 1:00 pm. More details to come!	