

**CABINET MEETING  
MINUTES**

**Wednesday, September 20, 2023**

**September**

<b>Members</b>	<b>20</b>				
<b>Dr. Orinthia Montague</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Terri Day</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>A</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Speaker Laura Black</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>X</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>				
<b>Recorder Karen Waller</b>	<b>X</b>				

**Others in Attendance:**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:30 AM	
<b>SRB Mural</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Request from the Art department for students to paint a mural in the hallway of SRB 257/258</li> <li>• Class project with proposals submitted and reviewed by a committee</li> <li>• Teach students project management skills</li> <li>• New Vol State tradition – mural gets redone every few years</li> <li>• Construction issues for painting directly on the wall</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• A large canvas painted by students to be mounted to the wall instead of placing the art directly on the wall</li> </ul>	A large canvas painted by students to be mounted to the wall instead of placing the art directly on the wall.
<b>IRB Request - Effect of COVID on Community College Students' Engagement, Learning and Teaching Methods</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• McCalley presented research request application material for review and approval</li> <li>• Application submitted by Philip Willaims</li> <li>• Students not involved</li> <li>• Focused on surveys and discussion groups with VSCC faculty</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve request as presented</li> </ul>	Motion carried to approve request as presented.
<b>IRB Request – Perception of Civility</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• McCalley presented research request application material for review and approval</li> <li>• Application submitted by James Hall</li> <li>• Exploring civility issues with the Nursing profession</li> <li>• Potential impact of implementing a civility program in Nursing schools</li> <li>• Methodology will include a mixed method of surveys at several points throughout the program</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve request via email vote as presented</li> </ul>	Motion carried to approve request via email vote as presented
<b>TBR Violent Intruder Training Guide</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Guide presented for review</li> <li>• Good feedback from faculty and staff about security training on campus</li> <li>• Faculty suggestions: Velcro curtains on doors in SRB</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Chief Pennington, Newman and Black will do a walk through in SRB to observe safety concerns</li> </ul>	Chief Pennington, Newman and Black will do a walk through in SRB to observe safety concerns.

<p><b>Be Pro Be Proud Event</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• An initiative led by TN Chamber of Commerce bringing a new generation of pride, progress and professionals to America’s skilled workforce</li> <li>• Tennessee Launch - Scheduled for Sep. 25 on the Gallatin Campus</li> <li>• Reviewed agenda draft</li> <li>• Exhibits and BPBP Workshop Tours</li> <li>• Live Exhibits: Tractor; Concrete Truck; TBR F250 and tent for Trucking TN initiative</li> <li>• Career Pathways</li> </ul>	
<p><b>Foundation Update</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Raised over \$750,000.00 this year</li> <li>• Awarded \$460,00.00 scholarships</li> <li>• Had 156 students visit the Feed</li> <li>• Funds are raised for all campus sites</li> <li>• Emergency Student Fund – 11 students awarded</li> </ul> <p><b>Upcoming Events:</b></p> <ul style="list-style-type: none"> <li>• Foundation Annual Dinner – Ramer Great Hall; September 21, 2023</li> <li>• Gallatin Chamber Gala – October 21, 2023</li> </ul>	
<p><b>FYI/ANNOUNCEMENT</b></p>	<p><b>Discussion:</b></p> <p><b>Dr. Montague</b></p> <ul style="list-style-type: none"> <li>• Employee Appreciation Celebration for the Success of Pioneer Welcome Days - Oct. 3 at Regional Centers and Oct 4 on Gallatin Campus</li> </ul> <p><b>Day</b></p> <ul style="list-style-type: none"> <li>• Advising Plan</li> <li>• Winter Session – will take place again this Dec.</li> </ul> <p><b>Cutrell</b></p> <ul style="list-style-type: none"> <li>• Updating Salary Study – working with a consultant</li> </ul> <p><b>Stoller</b></p> <ul style="list-style-type: none"> <li>• Upcoming Budget Review</li> </ul> <p><b>Young</b></p> <ul style="list-style-type: none"> <li>• Springfield Update: working on calendar; plans for Nov. and Dec.</li> </ul>	
<p><b>ADJOURNMENT</b></p>	<p>There being no further business, the meeting adjourned.</p>	<p>Meeting adjourned at 11:00</p>