

**CABINET MEETING
MINUTES**

Wednesday, November 15, 2023

November

Members	15				
Russ Deaton	X				
Brett Stoller	X				
Dr. Terri Day	X				
Dr. Emily Short	A				
Karen Mitchell	A				
Nick Bishop	X				
Greg McCalley	X				
Tami Wallace	X				
Lori Cutrell	X				
Faculty Council Speaker Laura Black	X				
Professional Staff Council Chair Meredith Young	X				
Staff Council Chair Darrell Rogers	A				
Recorder Karen Waller	X				

Others in Attendance: Alison Webster, Michelle Maresh

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CALL TO ORDER	9:30 AM	
College Steering Committee Proposals (Michelle Maresh)	<p>Discussion:</p> <ul style="list-style-type: none"> • Maresh presented recommendations on behalf of the College Steering Committee for review/approval • Steering Committee identified and voted to fill vacant committee positions for the 2023-2024 academic year • Proposed changes to the guidelines - restructured meeting calendar; descriptions, membership changes • Current Committee Structure - list of condensed and eliminated committees <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Compositions of committee memberships will be reviewed/revised in January 2024 • Motion carried to approve the recommendations as presented 	<p>Compositions of committee memberships will be reviewed/revised in January 2024.</p> <p>Motion carried to approve the recommendations as presented.</p>
VSCC Policy I 01 03: Use of Campus Property and Facilities	<p>Discussion:</p> <ul style="list-style-type: none"> • Revised to update the location of the free speech area on the Gallatin campus (front lawn of SRB building) <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to approve request as presented pending TBR General Council review/approval. 	<p>Motion carried to approve as presented pending TBR General Council review/approval.</p> <p>Side note: TBR General Council had reviewed/approved policy revision prior to the meeting.</p>
VSCC Policy 11 01 04: Distance Education	<p>Discussion:</p> <ul style="list-style-type: none"> • Current policy refers to a distance education handbook (no longer in place) • AA is moving away from handbooks due to the continual need to update said handbooks monthly due to changes in practices or personnel <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Relevant handbook information has been moved to the VSCC Knowledge Base in the portal • Motion carried to approve request via email vote as presented 	<p>Motion carried to approve as presented</p>
Staff Councils	<p>Discussion:</p> <ul style="list-style-type: none"> • Proposed unifying the Professional Staff Council and Staff Council into the Employee Relations Committee <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Tabled until February Swim review 	<p>Tabled until February Swim review.</p>

FYI/ANNOUNCEMENT	<ul style="list-style-type: none"> • SFFA Review/Summary – Jan 31 cabinet meeting • TBR Board meeting will include a remembrance of Dr. O • Dr. O’s Portrait Unveiling – Jan.5 • THEC Budget proposals to the Governor and General Assembly: <ul style="list-style-type: none"> ○ State Funding for Operating - A reduction in State funding primarily due to the impacts of COVID 19 ○ Capital Projects: Joint project with TCAT Hartsville for a Wilson County Higher Education Center is the 4th ranked priority 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 10:50