

**CABINET MEETING  
MINUTES**

**Wednesday, December 13, 2023**

**December**

<b>Members</b>	<b>13</b>				
<b>Dr. Russ Deaton</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Terri Day</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Speaker Laura Black</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>A</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>				
<b>Recorder Karen Waller</b>	<b>X</b>				

**Others in Attendance:**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:30 AM	
<b>Faculty &amp; Divisive Concepts Concerns</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Black shared concerns faculty have with divisive concepts</li> </ul>	
<b>IRB Request – Susie Fries</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Application submitted for review/approval</li> </ul> <b>Conclusion/Recommendation</b> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>IRB Policy Update</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Presented for review/discussion</li> <li>• Last review/revision was November 14, 2016</li> </ul> <b>Conclusion/Recommendation</b> <ul style="list-style-type: none"> <li>• Policy to be revised and brought back for approval at a later date</li> </ul>	Policy to be revised and brought back for approval at a later date.
<b>III 0707 Institutional Scholarship</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Revision submitted for review/approval</li> <li>• Included the Prospective Pioneer scholarship</li> <li>• Scholarship will be used in the recruitment process to encourage prospective students to apply for admission and subsequently register for classes</li> </ul> <b>Conclusion/Recommendation</b> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	Motion carried to approve as presented.
<b>V 02 14 Days of Administrative Closing adopt TBR policy 5:01:01:11</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Request for approval to delete VSCC Policy V 02 14 Days of Administrative Closing and adopt TBR Policy 5.01.01.11 Days of Administrative Closing</li> <li>• TBR added Juneteenth as a holiday which increases from seven to eight paid holidays for full-time employees</li> </ul> <b>Conclusion/Recommendation:</b> <ul style="list-style-type: none"> <li>• Motion carried to adopt TBR Policy 5.01.01.11 Days of Administrative Closing</li> </ul>	Motion carried to adopt TBR Policy 5.01.01.11 Days of Administrative Closing.
<b>FYI/ANNOUNCEMENT</b>	<ul style="list-style-type: none"> <li>• SFFA Review/Summary First review - Jan. 10 cabinet meeting</li> <li>• Dr. O's Portrait Unveiling Event – Jan 5, at 11:00a.m. in Ramer Great Hall</li> <li>• Two finalists selected for VPAA position; One candidate withdrew; Proceeding with one candidate (Dr. Day); Campus interview on Dec. 14</li> <li>• Fire System in Ramer is not working due to weather/storms – all offices in Ramer will be closed every weekday at 5:30 until further notice</li> </ul>	
<b>ADJOURNMENT</b>	There being no further business, the meeting adjourned.	Meeting adjourned at 10:00am