

**CABINET MEETING  
MINUTES**

**Wednesday, March 6, 2024**

**March**

<b>Members</b>	<b>6</b>				
<b>Dr. Russ Deaton</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Terri Day</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Speaker Laura Black</b>	<b>A</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>X</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>				
<b>Recorder Karen Waller</b>	<b>X</b>				

**Others in Attendance:**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:30 AM	
<b>PROPOSED COLLEGE COMMITTEE GUIDELINE CHANGES</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• On behalf of the Steering Committee Young reviewed proposed guideline changes for approval</li> <li>• Restructured descriptions, membership changes</li> <li>• Revised memberships by position</li> <li>• Title corrections</li> </ul> <p><b>Conclusion/Recommendation</b></p> <ul style="list-style-type: none"> <li>• Academic Integrity Committee - Correction in title: Assistant Vice President for Student Services to Assistant Vice President for Student Support</li> <li>• Membership of Employee Relations Committee – do not reduce to 12 members. Keep all 15 members; Ex-Officio list: Remove VP for Business and Finance, Change Senior Administrative Assistant in Human Resources to Human Resources Associate</li> <li>• General Education committee - Correction in position: Chair of Institutional Effectiveness Committee to Institutional Effectiveness and Assessment Officer</li> <li>• Instructional Assessment Committee - Change chair statement from appointed by VPAA to Institutional Effectiveness and Assessment Officer</li> <li>• International Education Committee - Remove Vice President for Student Services as an Ex-Officio and only have AVP for Student Support; Correction in title: Assistant Vice President for Student Services to Assistant Vice President for Student Support; Remove Director of Advising as an Ex-Officio member</li> <li>• Motion carried to approve with the stipulation to edit/include the recommended changes</li> </ul>	Motion carried to approve with the stipulation to edit/include the recommended changes.
<b>POLICY III 11 01 BULLETIN BOARD USAGE AND OUTDOOR SIGNAGE DISPLAYS – REVISED</b>	<p><b>Discussion:</b></p> <p><b>Conclusion/Recommendation</b></p> <ul style="list-style-type: none"> <li>• Tabled</li> </ul>	Tabled
<b>POLICE RECRUITMENT AND RETENTION GRANT</b>	<p><b>Discussion:</b></p> <p><b>Conclusion/Recommendation</b></p> <ul style="list-style-type: none"> <li>• Tabled</li> </ul>	Tabled
<b>FYI/ANNOUNCEMENT</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Reminder - All contracts go thru Purchasing and Contracts Coordinator</li> <li>• Mass Email Communications Regulations – Wallace will send an email to campus with detailed information</li> <li>• Café Grand Opening – March 21 from 11:00 a.m. – 1:00p.m</li> <li>• ATD Visit – April 15 – 16</li> <li>• Swim June Visit – (date TBD)</li> <li>• Women Empowering Education Luncheon – April 5.</li> </ul>	Mass Email Communications Regulations – Wallace will send an email to campus with detailed information.
<b>ADJOURNMENT</b>	There being no further business, the meeting adjourned.	Meeting adjourned at 11:15am