

**CABINET MEETING
MINUTES**

Wednesday, January 19, 2022

January

Members	19				
Dr. Orinthia Montague	X				
Beth Carpenter	X				
Dr. Colette Catania	A				
Dr. Jennifer Brezina	A				
Dr. Emily Short	X				
Karen Mitchell	X				
Nick Bishop	X				
Tami Wallace	X				
Jessica Lewis	X				
Lori Cutrell	X				
Faculty Council Speaker Jennifer James	X				
Professional Staff Council Chair Meredith Young	X				
Staff Council Chair Darrell Rogers	X				
Recorder Karen Waller	X				

Others in Attendance: Nancy Batson, Chief Lawson, Saranne Winfield (via Zoom)

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CAMPUS POLICE UPDATE & PROPOSAL (Chief Lawson)	<p>Discussion:</p> <ul style="list-style-type: none"> • Lawson shared a PowerPoint presentation proposing changes in the campus police safety and security operations • Progress with existing and future technologies • Reallocate resources to provide safety and security when personnel are on campus • No officer presence from 10 p.m. to 6 a.m.; Access to building will be restricted – exceptions with prior notification <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Research cost of purchasing security alarms for all buildings on campus 	
RISK ASSESSMENT (Nancy Batson)	<p>Discussion:</p> <ul style="list-style-type: none"> • Batson reviewed risk assessment report that was sent previously to divisions • Report is due to TBR by the end of January • RA is a continuing review of the strategic plan objectives • What we want to do; what can go wrong; what we are doing about that <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Due date to submit both risk assessment analysis and risk assessment inventory to Batson is January 26 	Due date to submit both risk assessment analysis and risk assessment inventory to Batson is January 26.
TRIO UPWARD BOUND GRANT	<p>Discussion:</p> <ul style="list-style-type: none"> • Winfield presented the grant for approval to submit application • Serve secondary students and target low-income and potential first-generation high school students • Target UC counties <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Motion carried to approve submission of grant application as presented 	Motion carried to approve submission of grant application as presented.
IV 30 07 TRAFFIC AND PARKING REGULATIONS	<p>Discussion:</p> <ul style="list-style-type: none"> • Carpenter presented the revised policy for review/approval • Appeal process • Electric charging stations • Policy points to TBR for TCA guidelines <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Policy will be brought back for review/approval 	Policy will be brought back at a later for review/approval.
II 01 04 TOBACCO AND SMOKE FREE CAMPUS	<p>Discussion:</p> <ul style="list-style-type: none"> • Carpenter presented the revised policy for review/approval <p>Conclusion/Recommendation</p>	Motion carried to approve revised policy as presented with the stipulation Bishop will include

	<ul style="list-style-type: none"> • Motion carried to approve revised policy as presented with the stipulation Bishop will include the proclamation language at the bottom of the policy 	the proclamation language at the bottom of the policy.
FYI AND ANNOUNCEMENTS	<p>Discussion:</p> <p>Montague</p> <ul style="list-style-type: none"> • Summer Schedule & Holiday Schedule – discussion topic during next cabinet meeting <p>Mitchell</p> <ul style="list-style-type: none"> • Educate a Woman Event – to be held on April 1, 2022, at the First Baptist Church Hendersonville <p>Rogers</p> <ul style="list-style-type: none"> • Longevity – a staff member requested information concerning a separate check for longevity instead of it being included on the monthly check; Banner does not allow separate payment; it can be requested as a separate payment but either way there would be a tax reduction. 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 11:00 a.m.