

**CABINET MEETING
MINUTES**

Wednesday, February 9, 2022

February

Members	2	9			
Dr. Orinthia Montague	X	X			
Beth Carpenter	X	X			
Dr. Colette Catania	X	X			
Dr. Jennifer Brezina	X	X			
Dr. Emily Short	X	X			
Karen Mitchell	X	X			
Nick Bishop	X	X			
Tami Wallace	X	X			
Jessica Lewis	X	X			
Lori Cutrell	X	X			
Faculty Council Speaker Jennifer James	X	X			
Professional Staff Council Chair Meredith Young	A	X			
Staff Council Chair Darrell Rogers	X	X			
Recorder Karen Waller	A	X			

Others in Attendance:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
IRB Proposal - TN Alliance for Economic Mobility (TAEM)	<p>Discussion:</p> <ul style="list-style-type: none"> • Bishop presented the proposal for review and approval • Learning Partner with TAEM • Survey on needs; 34 to 35 students selected to complete survey; selected students must meet the criteria (students who are caregivers) • IRB is needed to perform the survey • Catania requested additional time for review <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Motion carried to approve pending Catania’s approval after a thorough review of the proposal/request 	<p>Motion carried to approve pending Catania’s approval after a thorough review of the proposal/request.</p>
HOLIDAY SCHEDULE	<p>Discussion:</p> <ul style="list-style-type: none"> • Cutrell brought back the holiday schedule for further discussion • The schedule is approved two years in advance • Clarification; TBR policy not in line with practice concerning New Year’s Eve Holiday • Possibly exchange Good Friday Holiday with a day during end of year Holiday Break <p>Conclusion/Recommendation</p> <ul style="list-style-type: none"> • Council Chairs will poll their respective areas to gather input on holiday preference - Good Friday or day during Holiday Break • Montague will request clarification from TBR concerning practice and policy discrepancies 	<p>Council Chairs will poll their respective areas to gather feedback on holiday preference - Good Friday or day during Holiday Break.</p> <p>Montague will request clarification from TBR concerning practice and policy discrepancies.</p>
FYI AND ANNOUNCEMENTS	<p>Discussion:</p> <p>Dr. Montague</p> <ul style="list-style-type: none"> • Campus Forum • Working with ATD coaches to identify a time for them to address the campus • Budget – enrollment down 23% over the past two years; equates to approximately 7 million dollars in budget deficit; evaluating positions across all divisions at all campus sites <p>Wallace</p> <ul style="list-style-type: none"> • Governor’s Speech – March 9 • Summer Schedule - Send detailed message to campus next Tuesday <p>James</p> <ul style="list-style-type: none"> • Proposed House Bill 2417 – not yet assigned to committee but cause for concern 	
ADJOURNMENT	<p>There being no further business, the meeting adjourned.</p>	<p>Meeting adjourned at 10:00 a.m.</p>