

**CABINET MEETING  
MINUTES**

Wednesday, July 13, 2022

July

<b>Members</b>	<b>13</b>				
<b>Dr. Orinthia Montague</b>	<b>X</b>				
<b>Beth Carpenter</b>	<b>X</b>				
<b>Dr. Jennifer Brezina</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>X</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Mike Powell</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>A</b>				
<b>Faculty Council Speaker Nan Blomgren</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>X</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>				
<b>Recorder Karen Waller</b>	<b>X</b>				

**Others in Attendance:**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:00 AM	
<b>Alternative and Remote Work Arrangements Policy</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Revision of the TBR policy was approved at the TBR June Quarterly meeting</li> <li>• The TBR policy was presented for review and adoption</li> <li>• Each TBR institution is required to create their own plan and procedure</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• HR will work with supervisors and employees and provide training information</li> <li>• Goal is to implement this procedure by the beginning of Fall semester</li> <li>• Motion carried to approve adoption of TBR policy (VSCC policy V 02 20 will be deleted and replaced with TBR policy 5.01.01.20)</li> <li>• TBR Policy Link: <a href="https://policies.tbr.edu/5.01.01.20">Alternate and Remote Work Arrangements : 5.01.01.20   policies.tbr.edu</a></li> </ul>	<p>Motion carried to approve adoption of TBR Policy 5.01.01.20 Alternative and Remote Work Arrangements Policy.</p> <p>(VSCC policy V 02 20 will be deleted and replaced with TBR policy 5.01.01.20)</p>
<b>FYI AND ANNOUNCEMENTS</b>	<p><b>Discussion:</b></p> <p><b>Montague</b></p> <ul style="list-style-type: none"> <li>• Attended ribbon cutting for newly renovated VSCC student nursing lab located near Livingston Regional Hospital (Facility and renovations were provided by Livingston Regional Hospital)</li> <li>• AVP of Business &amp; Finance - Appointed Charlotte Soporowski; start date is July 25, 2022</li> </ul> <p><b>Brezina</b></p> <ul style="list-style-type: none"> <li>• Interim Dean of Business and Technology – Kevin Blankenship</li> </ul> <p><b>Short</b></p> <ul style="list-style-type: none"> <li>• Fall HC and FTE numbers are up; Last Campus Connect is July 29, 2022</li> </ul> <p><b>Bishop</b></p> <ul style="list-style-type: none"> <li>• OSHA Director – Appointed Kristen Woodmore; start date is July 16, 2022</li> </ul> <p><b>Carpenter</b></p> <ul style="list-style-type: none"> <li>• Café Renovation Update – projected to be complete by end of year</li> </ul> <p><b>Wallace</b></p> <ul style="list-style-type: none"> <li>• Fall Convocation – August 15, 2022; Lunch boxes will be provided</li> </ul> <p><b>Mitchell</b></p> <ul style="list-style-type: none"> <li>• VSCC Golf Tournament – August 1, 2022</li> </ul>	
<b>ADJOURNMENT</b>	There being no further business, the meeting adjourned.	Meeting adjourned at 10:00 AM