

**CABINET MEETING  
MINUTES**

**Wednesday, August 24, 2022**

**August**

<b>Members</b>	<b>10</b>	<b>24</b>			
<b>Dr. Orinthia Montague</b>	<b>X</b>	<b>X</b>			
<b>Beth Carpenter</b>	<b>X</b>	<b>X</b>			
<b>Dr. Jennifer Brezina</b>	<b>X</b>	<b>X</b>			
<b>Dr. Emily Short</b>	<b>X</b>	<b>X</b>			
<b>Karen Mitchell</b>	<b>X</b>	<b>A</b>			
<b>Nick Bishop</b>	<b>X</b>	<b>X</b>			
<b>Tami Wallace</b>	<b>X</b>	<b>X</b>			
<b>Lori Cutrell</b>	<b>X</b>	<b>A</b>			
<b>Faculty Council Speaker Nan Blomgren</b>	<b>X</b>	<b>X</b>			
<b>Professional Staff Council Chair Meredith Young</b>	<b>X</b>	<b>X</b>			
<b>Staff Council Chair Darrell Rogers</b>	<b>X</b>	<b>X</b>			
<b>Recorder Karen Waller</b>	<b>X</b>	<b>X</b>			

**Others in Attendance: Tim Amyx, Leah Balli, Kevin Blankenship**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:00 AM	
<b>SLATE DEMONSTRATION</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Slate – New Customer Relationship Management software demonstration provided by Amyx and Balli</li> <li>• Cabinet participated in a portion of an Admissions video for prospective students in the new area of Ramer used for campus tours</li> <li>• Cabinet completed a Vol State new student application</li> </ul>	
<b>WINTER-MESTER</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Brezina submitted the taskforce recommendations for review/approval</li> <li>• 4 weeks of instruction</li> <li>• Overload rate</li> <li>• Online only</li> <li>• Tutor.com for tutoring needs</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Try in a small-scale platform to gauge the interest</li> <li>• Motion carried to approve as presented; will begin FY 2022-23</li> </ul>	Motion carried to approve as presented. Winter-Mester will begin FY 2022-23.
<b>2022-23 SOAR NOMINATION GUIDELINES</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Criteria for nominations</li> <li>• Each institution may nominate one finalist for each award. (Faculty, staff, and student award)</li> <li>• Not required to submit a candidate for every category</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Nominations will be reviewed at the October 5 cabinet meeting; selected candidates' applications are due to be submitted to TBR by October 14</li> </ul>	Nominations will be reviewed at the October 5 Cabinet meeting; selected candidates' applications are due to be submitted to TBR by October 14.
<b>ADJOURNMENT</b>	There being no further business, the meeting adjourned.	Meeting adjourned at 11:05 AM