

**CABINET MEETING
MINUTES**

Thursday, October 27, 2022

October

Members	5	27			
Dr. Orinthia Montague	X	X			
Brett Stoller	X	A			
Dr. Jennifer Brezina	X	X			
Dr. Emily Short	X	X			
Karen Mitchell	X	A			
Nick Bishop	A	X			
Greg McCalley	X	X			
Tami Wallace	A	X			
Lori Cutrell	X	X			
Faculty Council Speaker Nan Blomgren	X	A			
Professional Staff Council Chair Meredith Young	A	X			
Staff Council Chair Darrell Rogers	A	X			
Recorder Karen Waller	A	X			

Others in Attendance:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CALL TO ORDER	1:30 PM	
ENROLLMENT MANAGEMENT COMMITTEE PROPOSAL	<p>Discussion:</p> <ul style="list-style-type: none"> • Short submitted the committee’s proposal to be removed from the standing committee structure and establish an Enrollment Team that would function as a working group for review/approval • The Team will be comprised of 18 members as opposed to the 24 members on the standing committee with changes in some of the positions that are assigned to the working group. • The Team will meet regularly throughout the year which enables them to work on enrollment challenges consistently and constantly providing the opportunity to be more proactive. • The group will be responsible for monitoring the Strategic Enrollment Management Plan <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to approve as presented • The Enrollment Team will begin meeting to plan primarily for Fall '23, and to discuss any challenges in enrollment processes or communication for Spring '23 	Motion carried to approve as presented.
CCSSE	<p>Discussion:</p> <ul style="list-style-type: none"> • McCalley reviewed basic CCSSE registration questions that were required to be answered and submitted by October 31 <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • The CCSSE registration questions were answered • Registration will be completed and submitted October 31 • 10 additional questions can be included in the survey (will construct at a later date) 	The CCSSE registration questions were answered. Registration will be completed and submitted October 31.
FYI/ANNOUNCEMENTS	<p>Discussion:</p> <ul style="list-style-type: none"> • Holiday Luncheon – Dec. 12; due to the Café closure for renovations the event will be held in the Great Hall; cookies and drinks provided; Staff Council and Employee Relations Committee will be organizing the event 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 2:15 PM