

**CABINET MEETING
MINUTES**

Wednesday, November 30, 2022

November

Members	30				
Dr. Orinthia Montague	X				
Brett Stoller	X				
Dr. Jennifer Brezina	X				
Dr. Emily Short	X				
Karen Mitchell	X				
Nick Bishop	X				
Greg McCalley	X				
Tami Wallace	X				
Lori Cutrell	X				
Faculty Council Speaker Nan Blomgren	X				
Professional Staff Council Chair Meredith Young	X				
Staff Council Chair Darrell Rogers	X				
Recorder Karen Waller	X				

Others in Attendance:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
CALL TO ORDER	9:00 AM	
COLLEGE STEERING COMMITTEE PROPOSALS (Merritt McKinney)	<p>Discussion:</p> <ul style="list-style-type: none"> • McKinney presented recommendations on behalf of the College Steering Committee for review/approval • Add Senior Director of Plant Operations as ex officio member of the Campus Sustainability Committee • Amend guidelines so that Health Sciences and Nursing faculty will be considered as a single pool of possible committee members • Due to changes in staffing at the college, there are several ex officio and member-by-position committee spots that are reserved for job titles that no longer exist <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to add Senior Director of Plant Operations ex officio member of the Campus Sustainability Committee • Motion carried to combine Nursing and Health Sciences as a single pool for possible community service members (just for purposes community service not as divisions) 	<p>Motion carried to add Senior Director of Plant Operations ex officio member of the Campus Sustainability Committee.</p> <p>Motion carried to combine Nursing and Health Sciences as a single pool for possible community service members (just for purposes community service not as divisions).</p>
IV 30 07 TRAFFIC AND PARKING	<p>Discussion:</p> <ul style="list-style-type: none"> • Revised to align with TBR policy and to clarify that there is one appeal of a citation and the decision of the appeal is final <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to approve as presented. 	Motion carried to approve as presented.
IV 02 03 PURCHASE OF BUSINESS MEALS AND EVENTS	<p>Discussion:</p> <ul style="list-style-type: none"> • Revised to clarify that the policy covers purchasing food for events and not just business meals • Include in policy the need to complete the “Meal/Entertainment Authorization Form” and get it approved by the appropriate personnel before food is purchased <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to approve as presented 	Motion carried to approve as presented.
I 01 03 USE OF CAMPUS PROPERTY AND FACILITIES	<p>Discussion:</p> <ul style="list-style-type: none"> • Possible revisions to policy <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Will be brought back to cabinet at a later date for review and voting 	Will be brought back to cabinet at a later date for review and voting.
III 15 12 ACADEMIC STANDING	<p>Discussion:</p> <ul style="list-style-type: none"> • Revised to align with TBR policy and current practice <p>Conclusion/Recommendation:</p> <ul style="list-style-type: none"> • Motion carried to approve as presented 	Motion carried to approve as presented.

MOU - VSCC AND CUMBERLAND UNIVERSITY	Discussion: <ul style="list-style-type: none"> • Student Services is working on an agreement with Cumberland University 	
FYI/ANNOUNCEMENTS	Discussion: <ul style="list-style-type: none"> • Holiday Luncheons: Mix and Mingle on Main Campus December 12; Cookeville and Livingston Luncheon at Livingston Center on December 12; Springfield Center Luncheon on December 21 • Convocation will be held on Monday, January 9th. More details forthcoming. All offices will be closed at all locations at that time Short: <ul style="list-style-type: none"> • Graduate Award Breakfast will be held on December 9th Mitchell <ul style="list-style-type: none"> • Complete the Dream event-raised 50,000 (net) • Complete the Dream event-raised 50,000 (net) 	
ADJOURNMENT	There being no further business, the meeting adjourned.	Meeting adjourned at 10:20