

**CABINET MEETING  
MINUTES**

Wednesday, February 22, 2023

February

<b>Members</b>	<b>22</b>				
<b>Dr. Orinthia Montague</b>	<b>X</b>				
<b>Brett Stoller</b>	<b>X</b>				
<b>Dr. Jennifer Brezina</b>	<b>X</b>				
<b>Dr. Emily Short</b>	<b>X</b>				
<b>Karen Mitchell</b>	<b>A</b>				
<b>Nick Bishop</b>	<b>X</b>				
<b>Greg McCalley</b>	<b>X</b>				
<b>Tami Wallace</b>	<b>X</b>				
<b>Lori Cutrell</b>	<b>X</b>				
<b>Faculty Council Acting Speaker Laura Black</b>	<b>X</b>				
<b>Professional Staff Council Chair Meredith Young</b>	<b>X</b>				
<b>Staff Council Chair Darrell Rogers</b>	<b>A</b>				
<b>Recorder Karen Waller</b>	<b>X</b>				

**Others in Attendance: Alison Webster**

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION / FOLLOW-UP
<b>CALL TO ORDER</b>	9:30 AM	
<b>III 01 01 ADMISSION TO THE COLLEGE POLICY</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• The revised policy was presented for final review/approval</li> <li>• Proposed changes: <ul style="list-style-type: none"> <li>○ Update the high school GPA required for admission of a Dual Enrollment applicant</li> <li>○ Move admissions requirements from the Catalog into policy</li> <li>○ To document existing business processes</li> </ul> </li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> <li>• Policy will move forward for TBR approval</li> </ul>	<p>Motion carried to approve as presented.</p> <p>Policy will move forward for TBR approval.</p>
<b>IV 01 02 ATHLETIC &amp; OTHER GROUP TRAVEL POLICY</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• The revised policy was presented for review/approval</li> <li>• Proposed change for non-overnight or single meal purchases for a group may be paid for by the college official in charge of the group and the meal will be reimbursed at actual cost</li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	<p>Motion carried to approve as presented.</p>
<b>II 01 02 FACULTY EVALUATION PROCESS FOR ACADEMIC AFFAIRS</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• The revised policy was presented for final review/approval</li> <li>• Proposed changes to policy: <ul style="list-style-type: none"> <li>○ Update peer, self, and supervisor evaluation processes</li> <li>○ Option of 3-year cycle for evaluations of tenured faculty</li> <li>○ Update to rebuttals and appeals process to create consistent process across employee groups</li> </ul> </li> </ul> <p><b>Conclusion/Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Motion carried to approve as presented</li> </ul>	<p>Motion carried to approve as presented.</p> <p>On behalf of the faculty, Black opposed approval due to the results of a poll that was administered to the faculty.</p>
<b>FYI/ANNOUNCEMENTS</b>	<p><b>Discussion:</b></p> <p><b>Presidents Quarterly Meeting Update</b>– the following polices/guidelines were approved to go forward to the March TBR Board Meeting for final approval.</p> <ul style="list-style-type: none"> <li>• Revisions to Policy: 1.03.04.00, Governance, Organization, and General Policies Applicable Divisions TCATs, Community Colleges, System Office</li> <li>• TBR Policy 2.03.01.05 Academic Retention and Readmission at TCATS</li> <li>• Mass communications (new policy)</li> <li>• Revisions to Procedure B-90, Safeguarding Nonpublic Financial Information</li> </ul> <p><b>Swim Digital Site Visit</b> -March 1-3</p> <p><b>Campus Connect Schedule</b> – dates will be brought back for cabinet review in the near future</p>	

	<b>Summer Schedule</b> – Discussion will continue at the next meeting <b>Campus Closure</b> – Wallace will send a detailed email to Exchange Users	
<b>ADJOURNMENT</b>	There being no further business, the meeting adjourned.	Meeting adjourned at 11:05