HOW TO PURCHASE THE TEAS ASSESSMENT PRIOR TO TEST DAY

SUMMARY

- > STEP 1: Go to atitesting.com and create a student account.
- > STEP 2: Login to your account and click "Add Product".
- > STEP 3: Enter one of the Assessment IDs listed. $\rightarrow \rightarrow \rightarrow$
- > STEP 4: Enter Payment Information
- > STEP 5: Complete Purchase

TEAS Assessment IDs:

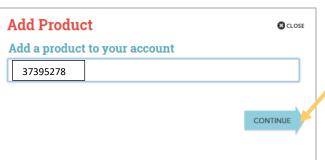
 $1^{\rm st}$ attempt - Assessment ID 37395278 $2^{\rm nd}$ attempt - Assessment ID 37394168 $3^{\rm rd}$ attempt - Assessment ID 37395279

STEP 1: Enter the Assessment ID

Sign in to www.atitesting.com with your Username and Password, or create a new account if needed.



On either the Student HOME page or MY ATI page, click **Add Product** in the upper right corner to open the Add Product window.

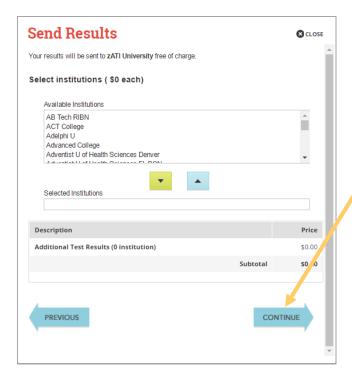


On the Add Product window, enter the Assessment ID number provided by the Testing Center, and click **CONTINUE**.



The Product Details window provides a description of your purchase, along with the price.

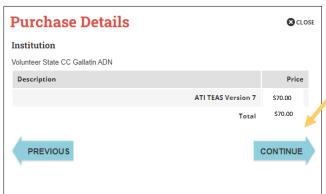




Vol State will not appear in this drop-down list because the Vol State Nursing Program will automatically receive your results.

If you only need your results to be provided to Vol State, you may skip this section.

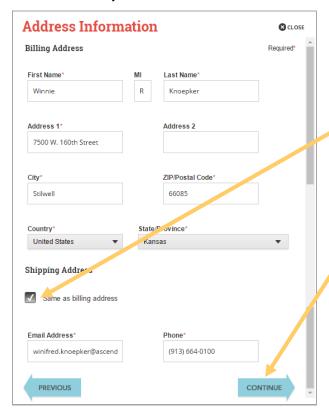
Click Continue.



The Purchase Details window provides a summary of the name and price of the Proctored Assessment you are purchasing. Review this information to make sure it is correct.

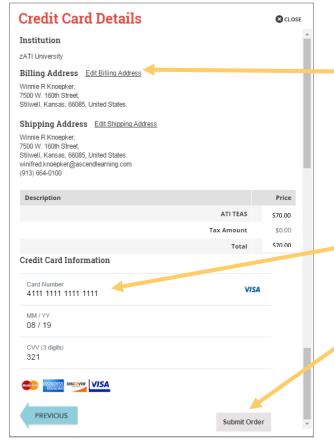
When you are finished reviewing the information, click **CONTINUE** to pay.

STEP 2: Enter Payment Information



Make sure the **Shipping Address** box is checked. Since no product is being physically shipped, the Billing Address and Shipping Address are the same.

Verify that the address information from your account is correct and then click **CONTINUE**.

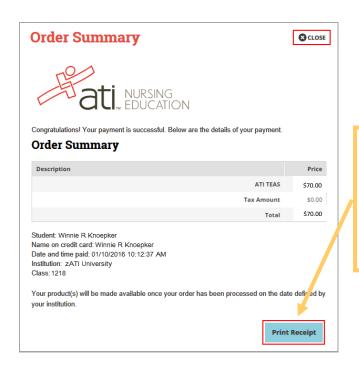


Double-check your Billing Address information. If necessary, click **Edit Billing Address** to make any changes.

Enter your 16-digit Credit Card Number, your card's Expiration Date. In the *CVV Number* field, enter the 3-digit security code from the back of your card.

When you are sure all your information is correct, click **Submit Order**.





The Order Summary window confirms your payment and payment details.

To print a receipt, click **Print Receipt**, select your printer settings, if necessary, and then click **Print**.

Click **CLOSE** in the upper right corner to return to your student HOME page.

STEP 3: How to Launch the Assessment on Test Day



On test day, click **MY ATI** and then **TEST**. The product card for the TEAS Assessment you purchased displays.

Click **BEGIN** to open the Instructions page and take the assessment.

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