

### **III:00:04 VISITORS/GUEST SPEAKERS ON CAMPUS**

#### **Introduction**

In recognition of the special relationship that exists between Volunteer State Community College and the academic community it seeks to serve, the administration is obligated to maintain a safe campus environment for all constituents. To accomplish that goal, with respect for our visitors, this policy is established.

#### **Definitions**

For purposes of this policy:

**Visitors** include all people who are not registered as current students or who are not employed by Volunteer State Community College.

**Guest Speakers** include those who have been invited by a student, official or employee of the College to visit the campus at a specific time and place for speaking at an institutional function.

**Campus** includes any building/grounds/facilities where administrative, instructional or service activities of Volunteer State Community College are conducted.

#### **Visitors & Guest Speakers**

In accordance with TBR policy, the campus and facilities of Volunteer State Community College are restricted to students, faculty, staff, and visitors/guests of the institution except when the campus, its buildings or facilities are open to the general public for a designated time and purpose. Visitors, including relatives and other guests who come to campus to conduct official College business, are discouraged from attending and/or disrupting classes. ***Prior to*** extending an invitation to guests to visit the campus for a special College activity, club/organization officers must obtain approval from the club/organization's advisor, Director of Student Life & Diversity Initiatives, Coordinator of Student Activities or the Vice President for Student Services and, in some instances, from the President of the College.

Guest Speakers, invited by a faculty member to speak in a classroom, do not require special approval to be on campus. The faculty member that invites the speaker should ensure that the speaker is provided a parking pass in advance of the speaking arrangement.

TBR Source: TBR Meetings, December 8, 1978; March 10, 1979; March 18, 1983; September 30, 1983; September 18, 1987; March 16, 1990; September 21, 1990

VSCC Source: November 24, 2008, President's Cabinet