

III 11 10 STUDENT CLUBS AND ORGANIZATIONS TRAVEL AWAY FROM CAMPUS

VSCC POLICY

Advisors of student clubs and organizations may seek approval for members of the group to travel to activities, conferences or events away from the campus. If approval for absences from classes will be needed, the advisor and students must follow the policy on Excused Absences for College Functions. Refer to VSCC Policy II:05:00. Weekend trips related to instructional programs should be approved by the Vice President of Academic Affairs; weekend trips related to student activity programs should be approved by the Coordinator of Student Activities and/or the Manager of the Office of Student Engagement & Support with final oversight from the Vice President for Student Services.

Travel by student groups or other groups of participants in programs or activities of the institution may be reimbursed under the same provisions as athletic travel per TBR Policy 4:03:03:50.

VSCC PROCEDURE

The following rules shall always apply:

1. The student is a representative of Volunteer State Community College and the student's personal conduct must not be disorderly, disrespectful or unacceptable when participating in a non-academic trip away from campus.
2. The Student Disciplinary Rules found in the current Student Handbook apply just as if the student is on the campus of the College. Drugs, alcohol, gambling, theft and other named activities are prohibited while on a trip away from campus. Refer to VSCC Policy III:00:05.
3. The hours of departure and return will be established by the advisor and must be observed by those participating in the trip away from campus. The advisor will not wait for a student who fails to report for departure or return. It is the student's responsibility to report according to the established times or expect to arrange their own means of departing or returning.
4. Each student must sign the Hold Harmless Agreement prior to departures from the campus.

TBR Source: TBR Meeting March 23, 2984; TBR Meeting June 29, 1990; June 29, 2007; December 11, 2014

VSCC Source: Former III:09:09, April 1, 1990, February 24, 1999, President; December 16, 2008, President's Cabinet; President, August 28, 2009; January 29, 2019, President