



# Vendor Application Form

Complete all information and submit for inclusion of your company for invitations to bid from:

**Volunteer State Community College  
Purchasing & Contracts  
1480 Nashville Pike  
Gallatin TN 37066  
[www.volstate.edu/purchasing](http://www.volstate.edu/purchasing)**

1. Company Name & Bid Address	2. Address to which payments are to be mailed (if same as #1, leave blank)
3. Telephone (toll free)	4. Telephone (other)
5. Fax	6. Name of Contact Person
7. Email Address of Contact Person	8. Company URL
9. Federal Identification Number (FEIN)	10. Social Security Number (if no FEIN)
11. Type of Organization  State of Incorporation: Year of Incorporation:	12. Kind of Ownership (Check all that apply): Govt. (GO)                      Minority Non-Profit (NO)                Woman (WO) Majority (MJ)                    Small (SM)
13. Minority Ethnicity Code	14. Annual Gross Sales
15. Type of Business	16. Number of Employees
17. Excluded from Federal Procurement or Nonprocurement Programs?      Yes      No	18. Preference for reporting purposes: Small      Minority      Woman-Owned
19. Comments:	
20. Commodities: Please provide the 3-digit commodity codes for goods and/or services ( <a href="#">click here</a> ) for which your company would like to be provided bid opportunities. If additional space is needed to enter commodities, please note in the comments section of the vendor application.	
21. Certification: By submitting this form, I certify that I am an authorized representative of the above company and that all the information as completed above is true and accurate.	
_____	_____
Name	Title
	Date