

Change of Student Information

Student ID (or date of birth if Student ID is unknown) _____

Name on Record (Last, First, Middle Initial) _____

Name or Social Security Number Changes:

Please put correct information in the following blanks, then **sign and date at the bottom of the page**. Official documentation **must** accompany this request before it can be processed. **Documentation may be in the form of a marriage certificate, divorce decree, court document for adoption or legal name change, or a social security card.**

Social Security Number _____

Last Name _____ First Name _____

Middle Name _____ Preferred Name _____

Address Changes:

Please put correct information in the following block, then **sign & date at the bottom of the page**. Should your Permanent or Mailing Address change to an out-of-state address, you may be subject to out-of-state fees.

Permanent Street Address

Street Address _____

City _____ State _____ Zip _____ County _____

Telephone Number _____ Personal email _____

Mailing Address – Check here if same as above

Street Address _____

City _____ State _____ Zip _____ County _____

Telephone Number _____ Personal email _____

Student Signature _____ **Date** _____

For office use only: Updated by _____ **Date** _____